

**VOLUNTEER COACHES, ASST. COACHES, & TEAM PARENT
JOB DESCRIPTION**

(A) Head Coach – The Head Coach’s duties include but are not limited to the following:

1. Coordinate team activities with Assistant Coach and Team Parent;
2. Verify that each player has signed registration forms;
3. Ensure that each player receives a uniform;
4. Provide players’ families with game schedules;
5. Communicate with players and their families to provide information on upcoming events and schedule changes;
6. Communicate concerns regarding specific players to the Miracle League Director;
7. Attend coaches’ meetings as called by the Miracle League Director;
8. Provide Miracle League Director with player uniform requirements (sizes, quantities, etc.);
9. Arrive at the field 30 minutes prior to game time;
10. Provide copies of the team line-up to the umpire and announcer before each game;
11. Manage team equipment and ensures its arrival before each game;
12. Assist players as they cross home plate;
13. Ensure that the games proceed and are ended on schedule.

(B) Assistant Coach – The Assistant Coach’s duties include but are not limited to the following:

1. Assist the Head Coach and Coordinates with Team Parent regarding team activities;
2. Verify that each player has an assigned buddy;
3. Arrive at the field 30 minutes prior to game time;
4. Act on behalf of the Head Coach in his absence.

(C) Team Parent – The Team Parent’s duties include but are not limited to the following:

1. Assist the Head Coach and Assistant Coach with team activities;
2. Create and distributes team snack and drink schedules for players’ families;
3. Arrive at the field 30 minutes prior to game time;
4. Helping with phone calls to team members
5. Helping organize the end of the season team party and post game refreshments. Snacks are not required; however, we encourage healthy snacks and drinks.

Umpires – An volunteer umpire will be on duty for each game to assist at home plate and to call players safe at first base and home plate.